

# Application Form International Art Fair (o) (v1.25)

## 1. Details applicant

### 1.1 APPLICATION NUMBER AND GRANT

	Art Fair International	Art (Book) Fair (English version)
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### 1.2 BASIC INFORMATION ORGANIZATION

Some of the information below is connected to your account and cannot be changed through the application form. If you would like to change this information, please send an email to [helpdesk@mondriaanfonds.nl](mailto:helpdesk@mondriaanfonds.nl).

Name	
Registered name	
Main email address	
Main telephone number	
Website	
Upload documentation showing your organisation is an active legal entity. This can be a recent extract of your organization's registration with the Chamber of Commerce or a similar register in your country. If this registration is not required in your country, you can upload a recent document issued by a government agency that shows your legal status. If you cannot provide us with a recently issued document showing your legal status, please upload your articles of association.	

### 1.3 ADDRESS INFORMATION

Main address	
Postal address	
Do you want to change or add to the above address information?	<input type="checkbox"/> Yes
Town or city postal address	

### 1.4 DETAILS MAIN USER

If you are not the person identified above, or acting on behalf of this person, a new account must be applied for on behalf of your organization, using the change main user form. In this case, do NOT continue filling out the rest of this application form.

Name	
Date of birth	
Email address	
Telephone number	

### 1.5 DETAILS CONTACT PERSON

Is the contact person for this application a different person than the main user?	<input type="checkbox"/> Yes <input type="checkbox"/> No
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### 1.6 DETAILS DIRECTOR

If your organization does not have a director, we refer here to the individual who has final responsibility or who leads the organization, for example, the chairman of the board of a foundation.

Is the director a different person than the main user?	<input type="checkbox"/> Yes
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No**1.7 FINANCIAL DETAILS****Account number or IBAN**

Payments can only be made into an account in the name of the applying organization.

**Name of bank account holder****BIC or SWIFT code****Bank name****Bank city****Additional bank information****Organization is liable for VAT****Do you want to change or add to the above information?** Yes**Are you liable for VAT?** Ja Nee**Upload proof from the tax authorities showing that you are not liable for VAT.**

VOORBEELD

## 2. Details application

<b>2.1 APPLICATION NUMBER AND GRANT</b>		
	Art Fair International	Art (Book) Fair (English version)
<b>2.2 GENERAL TERMS AND CONDITIONS</b>		
I have read the General Terms and Conditions of the Mondriaan Fund and the conditions described in the online explanation of International Art Fair .		<input type="checkbox"/> Yes
<b>2.3 SUMMARY</b>		
Give a concise summary of your project/application: (max. 75 words / 600 characters)		
<b>2.4 INFORMATION GALLERY OR PUBLISHER</b>		
What kind of organization are you applying for?		<input checked="" type="checkbox"/> Gallery <input type="checkbox"/> Publisher
Upload a brief description of the gallery's activities. Describe the gallery's exhibition policy and the choice for the artists that it represents. Provide an overview of the gallery's activities in the Netherlands and abroad in the past 2 years. Also mention how the activities were rated, as indicated in e.g. press coverage and reviews. Maximum number of pages 5.		
<b>2.5 GALLERY FAIR PRACTICE CODE</b>		
I hereby declare that the gallery endorses and applies the Gallery Fair Practice Code .		<input type="checkbox"/> Yes
Please explain how the gallery applies the Gallery Fair Practice Code.		
Copy the link here to the page on the gallery's website where the Code is published in full and in a prominent position:		
<b>2.6 ART FAIR</b>		
Are you applying for participation in an art fair on the Mondriaan Fund established list of art fairs?		<input type="checkbox"/> Yes <input type="checkbox"/> No
Which art fair are you applying for?		
Start date art fair		
End date art fair		
<b>2.7 Vraag is niet van toepassing.</b>		
<b>2.8 ATTACHMENTS FAIR</b>		
Upload a project plan containing at least a schematic floor plan of the stand, with the names of the artists, number of works, measurements, and the percentage of works by living artists from the Netherlands and/or the Caribbean part of the Kingdom (stating their place of residence and year of birth). Maximum number of pages 4.		

Upload your application to or acceptance by the fair.	
For each participating artist, upload a brief CV featuring the most significant details of their professional practice, with an emphasis on the last 2 to 4 years, such as exhibitions (indicate whether solo or group exhibitions), events, commissions, awards, publications (include years). Please also mention any ancillary activities, such as teaching or advisory positions. If applicable, please add all CVs to one PDF file. Maximum number of pages per artist 3.	
For any participating artists who do not have Dutch nationality, upload an extract (no more than 1 year old) from the Basisregistratie Personen (BRP, or Personal Records Database) in their city or town of residence, confirming they reside in the Netherlands. Combine multiple extracts in a single pdf.	

**2.9 INFORMATION ON THE VISUAL ARTIST(S) FROM THE NETHERLANDS**

First name	Surname	Date of birth (dd,mm,yyyy)	City of residence	Nationality	Email address	(Mobile) telephone number

**2.10 COUNTRY**

In which country will the fair take place?	
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**2.11 REQUESTED GRANT AMOUNT**

<p><b>What amount are you applying for from the Mondriaan Fund?</b></p> <p>The maximum grant depends on the percentage of work in the presentation by visual artists from the Netherlands and/or the Caribbean part of the Kingdom, and the cost of the (basic) stand rental. The following calculations apply:</p> <p>Percentage of presented works by visual artists from the Netherlands and/or the Caribbean part of the Kingdom:</p> <ul style="list-style-type: none"> <li>- Less than 40%: grant is not available.</li> <li>- 40% to 80%: 50% of the basic stand rental up to the maximum grant.</li> <li>- More than 80%: 80% of the basic stand rental up to the maximum grant.</li> </ul> <p>Stand rental:</p> <ul style="list-style-type: none"> <li>- Less than € 20,000: maximum grant = € 4,750.</li> <li>- € 20,000 to 30,000: maximum grant = € 6,750.</li> <li>- More than € 30,000: maximum grant = € 9,000.</li> </ul>	
What is the percentage of works by living artists from the Netherlands and/or the Caribbean part of the Kingdom?	
What is the basic stand rental (excl. VAT)?	
Upload the cost estimate you received from the art fair for the total rental of the stand, indicating the square footage of the stand and the basic rent amount per square metre.	

### 3. Signature

#### 3.1 DIGITAL SIGNATURE

You are submitting an application on behalf of a legal entity. For that reason, the application must be digitally signed by the person formally authorized to do so.

You sign the application by checking the two boxes below.

Name organization		
Application number		
Name main user applying organization		
Function		
Date		
Place		
Agreement digital communication		<input type="checkbox"/> I hereby declare that I am sufficiently available at this email address and that I agree to digital communication and information exchange with the Mondriaan Fund regarding this application.
Digital signature		<input type="checkbox"/> I hereby declare, as an authorized officer of the applying organization, that the application form has been completed truthfully.
Stay informed about the Mondriaan Fund and <a href="#">click here</a> to sign up for our digital newsletter.		